

South Dakota District Harvest Grant Report Form

Harvest Grant recipients are asked to complete and submit the report form **within one month** of the completion of the activity or, if the ministry is ongoing throughout the year, by January 31 of the following year in which the grant is received. In addition to completing this reporting form, please submit any pictures, newspaper clippings, or publicity received as a result of the activity or ministry. This information will be used to promote the Harvest Grant Program throughout the South Dakota District and to encourage other District congregations and schools in their ministry.

1. Please provide a narrative overview of the activity or ministry. The narrative should include the following information:

- The planning and preparation for the activity or ministry.
- How the activity or ministry was carried out.
- What people participated in the activity or ministry.
- The results or outcomes from the activity or ministry.
- A financial accounting of the activity or ministry, including how the Harvest Grant made the activity or ministry possible.

2. What goals were established for this activity or ministry? What did you hope to accomplish through this activity or ministry?

3. Did the activity or ministry achieve its goals, exceed expectations, or fall short of achieving its purpose? What were some of the contributing factors that led to its success or disappointment?

4. If you were to undertake this activity or ministry again, is there anything that you would do differently?

5. What lessons did the congregation or school learn through this activity or ministry?

6. What advice or suggestions would you give to a congregation considering a similar activity or ministry?

7. Contact person:

Name: _____

E-mail: _____ Phone: _____

Congregation: _____

Return the Harvest Grant Reporting Form and accompanying materials to:

**SD District Office,
PO Box 89110,
Sioux Falls, SD 57109-9110**

Or e-mail to: sdexec@midco.net